

## NOTICE TO THE DEPOSITORS OF THE CLOSED RURAL BANK OF SAN MARCELINO, INC.

The Rural Bank of San Marcelino, Inc. (RBSMI) (“Bank”), a single-unit rural bank located at 21 Agpalo St., Central, San Marcelino, Zambales, has been prohibited from doing business in the Philippines by the Monetary Board of the Bangko Sentral ng Pilipinas in accordance with Section 30 of Republic Act (R.A.) No. 7653 (New Central Bank Act) per MB Resolution No. 170.A dated 9 February 2023.

R.A. No. 3591, as amended (PDIC Charter) mandates the PDIC, as Deposit Insurer, to pay all valid deposit accounts and insurance claims up to the maximum deposit insurance coverage of P500,000.00.

The PDIC has commenced the receiving, processing and settlement of valid deposit insurance claim on **9 March 2023**.

### WHO ARE NOT REQUIRED TO FILE DEPOSIT INSURANCE CLAIMS?

Depositors with valid deposit accounts with balances of P100,000.00 and below, provided they:

1. Have no obligations with the Bank, or have not acted as co-makers of these obligations, or are not spouses of the borrowers;
2. Have complete mailing addresses found in the bank records or have updated their addresses through the Mailing Address Update Form (MAUF) of PDIC; and
3. Have not maintained accounts under the name of business entities.

Postal Money Orders (PMOs) have been sent on **1 March 2023** to these depositors at their respective mailing addresses found in the bank records or indicated in the MAUF.

### WHO ARE REQUIRED TO FILE DEPOSIT INSURANCE CLAIMS?

Depositors:

1. With valid deposit accounts with balances of more than P100,000.00;
2. With outstanding obligations with the Bank, either as borrower, co-maker, or spouse of borrower;
3. With incomplete mailing addresses found in the bank records or failed to update them through the MAUF;
4. With accounts under the name of business entities;
5. With accounts not eligible for early payment, regardless of type of account and account balance; and
6. Who are deceased, whose filing of claim is thru the legal heirs.

### WHAT ARE THE BASIC REQUIREMENTS FOR FILING DEPOSIT INSURANCE CLAIMS?

1. Completely filled-out PDIC Claim Form which may be downloaded at [http://www.pdic.gov.ph/files/New\\_PDIC\\_Claim\\_Form.pdf](http://www.pdic.gov.ph/files/New_PDIC_Claim_Form.pdf) or can be accessed through the PDIC website, <http://www.pdic.gov.ph> in the Depositor’s Corner under “Filing thru E-Mail”. The Claim Form shall be signed and notarized. Depositor must ensure that the signature on the Claim Form is similar to the signature in the bank records and the valid IDs to be submitted.
2. Original evidence of deposit such as: Savings Passbook or Certificate of Time Deposit.
3. One (1) valid original photo-bearing identification document (ID) with signature of depositor (e.g. Driver’s License, SSS/GSIS ID, Senior Citizen’s ID, Passport, PRC ID, OWWA/OFW ID, Seaman’s ID, Alien Certificate of Registration ID, Voter’s ID, Postal ID) or PhillID.
4. For depositors below eighteen (18) years old, photocopy of Birth Certificate from the Philippine Statistics Authority (PSA) or duly certified copy issued by the Local Civil Registrar, and valid ID of the parent/guardian.
5. Original copy of a notarized/authenticated/apostilled Special Power of Attorney (SPA) of depositor or parent of a minor depositor, if claimant is not the signatory in the bank records. A sample form of the SPA may be downloaded from the PDIC website, [http://www.pdic.gov.ph/files/spa\\_claims.pdf](http://www.pdic.gov.ph/files/spa_claims.pdf).

The depositors are further advised that additional documents may be required by PDIC, as necessary, in the course of evaluation and processing of claims.

### HOW TO FILE CLAIMS FOR DEPOSIT INSURANCE?

Claims may be filed through any of the following modes:



#### 1. Online via e-mail at [marcelino-pad@pdic.gov.ph](mailto:marcelino-pad@pdic.gov.ph)

Scanned copies of the original:

- a) Accomplished, signed and notarized Claim Form;
- b) Evidence of deposit (i.e. first page with account name/number and last page with account balance of the Savings Passbook or front and back portion of the Certificate of Time Deposit); and
- c) One valid photo-bearing ID with depositor’s signature should be attached to the e-mail. The scanned copies must be clear and legible.



#### 2. Through Postal Mail or Courier addressed to the:

Public Assistance Department  
Philippine Deposit Insurance Corporation  
Ground Floor, PDIC Chino Bldg., 2228 Chino Roces Avenue, Makati City 1231

Depositors are advised to send their accomplished, signed and notarized Claim Form, the original Savings Passbook or Certificate of Time Deposit and a photocopy of one (1) valid photo-bearing ID with signature.



#### 3. Personal visit at the PDIC Public Assistance Center (PAC) located at the 3rd Floor, SSS Bldg., 6782 Ayala Avenue corner V. A. Rufino Street, Makati City, 8:00 AM to 5:00 PM, Monday to Friday, except holidays

For visits to the PDIC’s PAC, clients are highly encouraged to request for appointment, observe health protocols and present their vaccinations cards. To make an appointment, depositors may call the Public Assistance Hotline at (02) 8841-4141, or at Toll Free number 1-800-1-888-7342 or 1-800-1-888-PDIC (accessible to landline users and Sun/Smart mobile subscribers), or send an e-mail to [marcelino-pad@pdic.gov.ph](mailto:marcelino-pad@pdic.gov.ph), or send a private message at PDIC’s official Facebook account, [www.facebook.com/OfficialPDIC](https://www.facebook.com/OfficialPDIC).

When filing online or via postal mail or courier is not possible, depositors may resort to personal filing at the PDIC’s PAC.

Depositors are advised to bring with them their accomplished and signed Claim Form, their original Savings Passbook and/or Certificate of Time Deposit, and one (1) valid photo-bearing ID with signature and a photocopy of this ID.

### WHEN TO FILE FOR EXCESS/UNINSURED DEPOSIT INSURANCE CLAIMS?

Depositors with deposit balances that exceed the maximum deposit insurance coverage (MDIC) of P500,000 are urged to file their deposit insurance claims **on or before 2 May 2023**, the deadline set under the law for the filing of claim against the assets of the closed Rural Bank of San Marcelino, Inc. Claims for deposits in excess of the MDIC or the uninsured portion are deemed filed as claims against the assets of Rural Bank of San Marcelino, Inc. when the claims for deposit insurance are filed within this deadline. The deposit amount in excess of the MDIC or the uninsured portion is no longer a liability of the state deposit insurer and is considered a claim against the remaining assets of the closed bank.

### WHEN IS THE LAST DAY/DEADLINE TO FILE DEPOSIT INSURANCE CLAIMS?

Depositors who are required to file claims for deposit insurance have until **10 February 2025 to file their claims**. After 10 February 2025, PDIC, as Deposit Insurer, shall no longer accept any claims for insured deposits maintained in the closed Rural Bank of San Marcelino, Inc. pursuant to the provisions of R.A. 3591, as amended.

### IMPORTANT REMINDERS IN FILING CLAIMS

1. For depositors below 18 years old, a parent/guardian should sign on the Claim Form. For **By** or **ITF** accounts, the agent as disclosed in the bank records may sign on the Claim Form. For joint accounts: “**OR, AND/OR, AND**”, each depositor in the joint account should accomplish and sign separate Claim Forms.
2. PDIC will not accept claims which are incomplete/lacking in requirements. Other documents may be required by PDIC in the course of processing of claims.
3. The Claim Form, pro-forma affidavits and documents in processing or payment of deposit insurance claims are free of charge.
4. For business entities, deceased depositors and depositors who executed a Special Power of Attorney (SPA), only the authorized representative should sign on the Claim Form.

PDIC, as Deposit Insurer, requires personal data from depositors to be able to process their claims and protects these data in compliance with the Data Privacy Act of 2012.