

**IN-HOUSE TRAINING PROGRAMS ATTENDED BY PDIC EMPLOYEES
JANUARY - DECEMBER 2019**

	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
1	Orientation on Strategic Performance Management System (SPMS) - 2 Batches (pm)	To orient employees on the clear performance expectations through which they can easily understand what is expected of their job and to allow supervisors to reinforce on their employees, the individual accountability to meet their goals and evaluate their own performance.	Jan 4 & 8	2	143	Asuncion S. Calapan, DM III - ODD Doris P. Romero, ADM II - ODD; & Maria Lodes A. Baguisi, SAMS - ODD
2	Gender Focal Point System (GFPS) Workshop	To discuss the Gender Equality and Women's Empowerment (GEWE) concepts, and to present the Women's Empowerment Framework and the Department of Finance GAD Agenda which anchors on two principles - the Magna Carta of Women and the National Strategy for Financial Inclusion.	Jan 16	7	17	Marichu M. Buergo, Freelance GAD Consultant
3	Project Management Team (PMT) Exchange - 5 Sessions	To create an opportunity for PMT members to share and analyze significant experiences in the implementation of the PMT approach to a specific bank closure, towards identifying challenges encountered and resolutions adopted, lessons learned and perspectives that may guide decisions and actions in future projects.	Jan 25 & 31, Aug 23, Sep 6 & 13	4	171	Project Managers of identified closed banks
4	Executive Workshop on Strategic Communications	To understand the key elements of a sound Communications Strategy for PDIC, create and develop the key elements specific to their Communications Strategy (i.e. Audience, Brand, Meanings, Brand Traits and key Messages), craft and publicly declare their commitment to support their new communications plans.	Jan 28-29	12	27	Ms. Emily Abrera & Mr. Fredric Lipio from Foundation for Communication Initiatives
5	Workshop on the Competency-Based Recruitment, Selection and Placement System - PHASE IV	To gain an understating of the key features of the new Competency Based Recruitment, Selection and Placement System, including the critical activities, forms and tools to be used and key personnel or groups involved and their delineated roles and responsibilities.	Jan 30-31	12	20	CPRM Consultants, Inc.
	Workshop on the PDIC Strategic Communications Plan and Branding	To understand the key elements of a sound Communication Strategy, properly cascade the PDIC Communications Plan, as discussed during the Executive Workshop, and exchange ideas and brainstorm on activities that will align and help propagate the said plan.	Feb 7	7	30	Ms. Emily A. Abrera & Mr. Fredric Brian Lipio from Foundation for Communication Initiatives (FOCI)
	Workshop on the Competency-Based Recruitment, Selection and Placement System - PHASE IV - Batch 2	To introduce the Behavioral Event Interview (BEI) Assessment Process and the STAR Model, and to appreciate the nuances of the BEI Assessment Process by going through a series of simulation exercises.	Feb 12-13	12	21	CPRM Consultants, Inc.
6	Refresher Workshop for Internal Quality Auditors - 2 Batches	To identify risks and use a risk-based process approach to conduct an audit, understand the role of an internal audit in the maintenance and improvement of QMS, and enumerate and explain the roles and responsibilities of an auditor to plan, conduct, report and follow-up an internal QMS audit in accordance with ISO 9001:2015 requirements.	Feb 13-14 & July 18-19	16	34	Mr. Joel O. Ignacio, CEO I - PSD
7	Mandatory Continuing Legal Education (MCLE) - 6th Compliance	To ensure that PDIC lawyers keep abreast with law and jurisprudence, maintain the ethics of the profession, and enhance the standards of law practice, throughout their careers.	Feb 18-21	36	44	UP Law Center - Institute for the Administration of Justice

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8	Cascading of the Revised PDIC Vision, Mission and Roadmap (2019-2023) - CSS & DIS - 6 Batches	To capacitate our employees with appropriate organizational information and understanding on how they will contribute in the attainment of their Sectoral objectives which is aligned to the organizational strategic directions and to inculcate appropriate employee behaviors which will encourage higher level of employee engagement which will also help in enhancing our employee's competency on Organizational Outlook and Strategic Alignment.	Feb 28 , Mar 7-8 (am & pm)	3	358	Eugene V. Borlongan, OIC - TI; Allan B. Amparo, CEO II - TI & Napoleon P. Micu, DM III - PD
9	Learning Session on Gender and Wellness	To enlighten participants with the gender implications for health across the course of a person's life in terms of norms, roles and relations, the influences of a person's risk-taking and health-seeking behaviours, exposure to health risks and vulnerability to diseases	Mar 5-6	16	17	Rose Tubal, Freelance GAD Consultant
10	Gender Analysis Workshop - 2 Batches	To mainstream gender and development (GAD) in an organization, enabling it to implement and sustain gender-responsive operations.	Mar 7-8 & Nov 5-6	16	33	Marichu M. Buergo, Freelance GAD Consultant
11	Seminar on Gender Fair Language - 2 Batches	To gender sensitize the language used in PDIC as one way of making the workplace gender friendly.	Mar 12-13 & Dec 12-13	16	31	Marichu M. Buergo, Freelance GAD Consultant
12	Learning Session on Diversity in the Workplace: Inclusive Policies and Practices - 2 Batches	To focus on practices and policies that promote and advocate equality and diversity in the workplace in terms of age, race, ethnicity, and gender orientations, identities, and expressions.	Mar 19 (am & pm)	4	24	Eljay Bernardo & Ma. Theresa H. Castillo, Rainbow Rights Inc.
13	Briefing on the Four PRIME HRM Systems - 7 Batches	To identify the various HRM Systems being implemented across the Corporation and to have a working knowledge on how these systems operate to institutionalize meritocracy and excellence in human resource management.	Mar 20, Apr 2-4 (am & pm)	3	372	Asuncion S. Calapan, OIC - HRG; Eugene V. Borlongan, OIC - TI; Doris P. Romero, ADM II - ODD; Arlene T. Pangilinan, CEO II - HAD
14	Orientation on ISO 9001:2015 for AMDG Personnel 2 Batches	To inform participants of the basic concepts and requirements of ISO 9001:2015, help establish the scope of certification of the Asset Disposal Process and enable them to recognize their roles in the implementation of the project.	Mar 25-26 & Apr 1-2	16	29	Joel O. Ignacio, CEO I - PSD
15	Seminar-Workshop on Basic Quality & Productivity Improvement Approaches (BQPIA) - 2 Batches	To strengthen awareness and understanding of the basic tools for problem solving and implementation of the Quality Management System.	Apr 15-16, Apr 22 & Aug 2	16	37	Joel O. Ignacio, CEO I - PSD
16	Skills Retooling Course on the Project Management Approach to Bank Closure	To have a clear understanding on how the project management team approach to bank closure is conducted during takeover operations, perform critical and essential takeover activities such as gather and collate required bank data, information, documents and records for MODL / MOI preparation, prepare and upload the MODL / MOI in the Insurance Claims System (ICS); and gain a deeper appreciation of the significance of the significance of MODL in the settlement of deposit insurance claims, particularly in the preparation of the Initial Register of Insured Deposits (IRID) and Final Register of Insured Deposits (FRID).	Apr 26, 29-30 & Nov 7	32	35	Ronald C. Angeles, DM III - RBMD II; Fernando S. Bonula, ADM II - RBMD II; Ana Rosa S. Viray, DM III, RBMD I; Imelda A. Barro, CEO II - RBMD I; Oliver Ileta, CEO I - RBMD IV; & Edzel Aurelia, CEO I - RBMD IV

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17	On-Boarding Program - Phase I	To be familiar about the Corporation's mandate, vision-mission statements, roadmap, structure, systems and have an overview of the PDIC core operations, to articulate their office performance commitments and strategic initiatives and their respective individual performance Commitments, and to possess the necessary knowledge, skills and behaviors to become effective employees of the Corporation through the help of designated performance coaches or buddies.	May 16-17, 20-22, June 6-7, 10-12, Nov 14-15, 18-20 & 'Nov 21-22, 25-27	40	5	various PDIC Officers
18	Knowledge and Skills Strengthening Program - Track 2 - 2 Batches	To have a common understanding and working knowledge on the Claims Settlement Operations during payment of claims and to identify and apply the step by step procedures and processes of the following: <ul style="list-style-type: none"> • Register of Clean Insured Deposit (RCID) • Filed Office Claims Settlement (FOCS) • Home Office Claims Settlement (HOCS) • Hands on Exercises on Insurance Claims System; and • PAD Activities During Takeover and Claims Settlement Operations 	May 28-30, Aug 29-30 & Sept 2	20	30	Merlie M. Cañaverl, DM III - CSD; Rosenda Barril, ADM II - CSD; Eloida B. Indorte, CEO II - CSD Raul C. Reyes, CEO I - CSD; Ma. Theresa D. Natividad, SAMS - CSD; Antonio Errol B. Ybanez, ADM II, PAD; & Nathanael Tumbokon, CEO I - PAD
19	Refresher Training on ARIS - IPPFSS - 2 Batches	To update / refresh the process owners / end-users particularly personnel from the Property Procurement Department (PPD) and General Services Department (GSD) on the various requests and processes using the integrated procurement system known as ARIS – IPPFSS	June 7 & 10	7	14	Systems & Software Consulting Group, Inc. (SSCGI)
20	Seminar on Government Procurement Reform Act (RA 9184) and Its Revised Implementing Rules and Regulations (IRR)	To provide an overview of the provisions of the Procurement Law, the significant changes under the revised IRR and to help clarify procurement-related concerns.	June 13-14	16	45	Government Procurement & Policy Board - Technical Service Office (GPPB - TSO)
21	Financial Literacy Session for PDIC Employees - Be Cash Ready	To orient participants on how to manage personal finance matters efficiently, making appropriate decisions about personal finance, such as investing, insurance, real estate, budgeting, retirement, and tax planning.	June 21	3	96	Ms. Jendee Sapó-De Guzman
22	Seminar-Workshop on Ease of Doing Business Act of 2018 - RA 11032 - Batches 1-2	To update the participants on the streamlined systems and procedures of government services to improve the competitiveness of and ease of doing <u>business in the Philippines.</u>	June 25 (am & pm)	2	123	Anti-Red Tape Authority (ARTA)
23	Privacy Impact Assessment (PIA) Workshop	To update the Compliance Officers on Privacy (COP) on the guidelines and on how to properly execute the procedures in the conduct of Privacy Impact Assessment.	July 3	4.5	8	Atty. Jaromme Castillo, OIC - RMO; & Greg B. Alba, CEO II - OVP-ITG
24	Training on Harmonized Gender and Development (GAD) Guidelines	To provide participants with a common set of analytical concepts and tools to integrate gender concerns into developmental programs and projects and to help achieve gender equality and empower women through projects and programs.	July 4-5	16	22	Marichu M. Buergo, Freelance GAD Consultant
25	Briefing on the Use of the 2-Way Radio for Emergency Response Team (ERT) Members	To familiarize the ERT members on the use of the 2-way radio, its basic features, and rationale on its use during times of emergency and disaster and to discuss the SOGI on the Business Continuity Plan.	July 8	2.5	64	Jesus Ma. Jose Ll. Borja, DM III - GSD; & Hernando L. Catigbe, CEO I - GSD

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26	Forum on the National Retail Payment System (NRPS)	To understand the framework and infrastructure of the NRPS, as well as the role of the PPMI and to know more about the Automated Clearing Houses under the NRPS i.e. Electronic Fund Transfer systems and Operations Network, PESONet and InstaPay as PDIC moves towards setting up electronic systems for its client transactions.	July 9 (pm)	3	38	Philippine Payments Management Inc. (PPMI)
27	Financial Literacy for Women	To strengthen awareness on GAD and promote gender mainstreaming in PDIC.	July 12	2	48	Salve Duplito
28	Core Competency Build-Up Program: Commitment to Depositor Protection - Batches 7-9	To build a strong awareness and support on the PDIC competency framework among our employees, particularly the seven (7) core competencies, beginning with "Commitment to Depositor Protection".	July 16-17, Oct 15-16 & Dec 12-13	16	95	Monina J. Cornista, ADM II - PED; Lenin D. Agabao, CEO I - PED; Juana L. Careng, SAMS - PED; Mila O. Tamayo, ADM II - CPD; Napoleon D. Jose, CEO II - CPD; Eloida B. Indorte, CEO II - CSD; Raul C. Reyes, CEO I - CSD; Joan S. De Leon, DM III - PAD; Nathanael Tumbokon, CEO I - PAD
29	Seminar on Performance Coaching	To cover the basic principles and framework of coaching, gain better understanding of fundamental coaching principles, distinguish the intervention areas of coaching, develop new mindsets from exploration, analysis, goals to action / results and to demonstrate the skills on listening, probing and asking questions.	July 24-26	24	33	DBPSC - Managing & Consulting Inc.
	GAD Strategic Planning Workshop	To help the Technical Working Group (TWG) to identify appropriate GAD Outcome / Result Statements, Indicators and Plans, Activities and Programs (PAPs) to address priority gender issues that will be included in the GAD Plan and Budget (GPB).	July 31- August 2	16	16	Marichu M. Buergo, Freelance GAD Consultant
30	Course on Occupational First Aid and Basic Life Support (CPR and AED) - 2 Batches	To train the Members of the PDIC Disaster Control Brigade and other PDIC personnel on the proper handling of a person requiring first aid / basic life support during emergency also on how to perform the Cardio Pulmonary Resuscitation (CPR) and use of Automated External Defibrillator (AED)	Aug 6-7 & Aug 13-14	16	41	Philippine Red Cross
31	DBM PS Virtual Store Training	To brief the PDIC ARIS – Procurement Users on the step by step procedures of using the DBM PS Virtual Store.	Aug 8 (pm)	3	16	Magie B. Mendoza, Procurement Management Officer IV, DBM Procurement Service
32	Workshop on the PDIC Brand - 7 Batches	To familiarize the participants with the concepts of branding, i.e. history, definition, reasons and objectives, understand their roles in the PDIC Brand Journey and Milestones, identify their Group's primary target audience and corresponding brand traits and key message to them in support of the brand, and craft their commitment to support the PDIC Brand.	Aug 19, 20, 28 & Sep 2 (am & pm)	4	376	Eugene V. Borlongan, OIC - TI; & Allan B. Amparo, CEO II - TI

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33	Business Continuity Plan (BCP) Workshop - 2 sessions	To cover the process of creating systems of prevention and recovery to deal with potential threats to a company which the ultimate goal is to enable ongoing operations before and during execution of disaster recovery.	Aug 27 & Sep 26	7	56	Atty. Romeo M. Mendoza, SVP - DIS; Peter Noel P. Herrera, AVP - TD; & Atty. Jaromme Castillo, OIC - RMO
34	Seminar on Pest Control	To provide participants with pest management education in the workplace	Sep 16 (am)	3	30	Powerhouse Pest Control Services
35	Seminar on Solid Waste Management and Segregation	To increase awareness on proper waste disposal and segregation in order to promote cleanliness and orderliness in the workplace and at home.	Sep 16 (pm)	3	18	DENR - Environmental Management Bureau
36	Harnessing the Entrepreneurial Spirit: A Note on Women Empowerment	To strengthen the employees' capacity to own their financial future as they acquire knowledge on entrepreneurship, retirement planning, urban gardening and landscaping, starting a small business, reinventing life after years of working.	Sep 19 (pm)	3	49	Ms. Pacita U. Juan Owner, EchoStore & Co-founder of Figaro
37	Edible Landscaping and Urban Gardening	To strengthen the employees' capacity to own their financial future as they acquire knowledge on entrepreneurship, retirement planning, urban gardening and landscaping, starting a small business, reinventing life after years of working.	Sep 20	6	68	Mr. Mark Nello B. Alvarez & Mr. Jomar O. Tabor from DA
38	Cascading of Interim Measures on Personal Data Protection in PDIC - 6 Batches	To learn about the criteria in assessing the effectiveness of actions taken to address risks and opportunities; enumerate and describe their deliverables when assessing effectiveness of the actions taken by their respective groups; and revisit the Risk Management Office (RMO)'s recurring processes involved in monitoring, review and reporting of activities in coordination with process owners.	Sep 23, 24, 30 & Oct 14 (am & pm)	4	327	Ma. Belinda C. San Jose, VP - ITG & Atty. Jaromme Zeus K. I C., RMO
39	Skills Retooling on Public Assistance - 2 Batches	To have a common understanding and working knowledge on Public Assistance activities and engagement during takeover and claims settlement operations and to familiarize participants with the step by step procedures and processes of various PAD activities.	Oct 1 & 10	7	30	Joan S. De Leon, DM III - PAD; & Antonio Errol B. Ybañez, ADM II - PAD
40	Seminar on Strategic and Critical Thinking	To provide participants with a comprehensive overview of the strategic formulation, systems thinking, critical reasoning and creativity, and how these skills can be developed and strengthened to improve leadership and managerial skills.	Oct 2-3	16	30	HURIS, Inc.
41	Seminar on Effective Business Writing	To train the PDIC personnel in writing better internal and external business documents and reports through a refresher on the rules of grammar, punctuation, alongside sentence and paragraph construction in business writing, planning what to write, as well as generating and organizing ideas, structuring and stating ideas clearly, concisely and persuasively, taking into consideration the reader, context and objectives of the document.	Oct 7-9	24	25	Speechpower, Inc.
42	Cascading of the PDIC Enterprise Risk Management (ERM)s Criteria on Effectiveness of Actions Taken to Address Risks and Opportunities	To learn about the criteria in assessing the effectiveness of actions taken to address risks and opportunities, enumerate and describe their deliverables when assessing effectiveness of the actions taken by their respective groups and revisit the Risk Management Office (RMO)'s recurring processes involved in monitoring, review and reporting of activities in coordination with process owners.	Oct 11 (am)	4	38	Atty. Jaromme Zeus Kristoffer I C. Castillo, OIC - RMO

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43	Retirement Planning; Reigniting Life After Work	To strengthen the employees' capacity to own their financial future as they acquire knowledge on entrepreneurship, retirement planning, urban gardening and landscaping, starting a small business, reinventing life after years of working.	Oct 18	6	43	Ms. Marianita Torres, Freelance Life Coach
44	Seminar on Microsoft Excel - Basic Level	To present the structure of the Excel interface, and demonstrate basic techniques in working with Excel such as creating and editing worksheets and workbooks, applying formatting, printing, as well as use of basic formulas, functions, graphics and charts.	Oct 21-22	16	24	Dr. Rodolfo C. Raga Faculty Member, Jose Rizal University
45	Briefing on Quality Management System Surveillance Audit - Batches 1 & 2	To cover topics on how to survive audit; management responsibility and documentation; and quality manual and procedures.	Oct 23 (am & pm)	3	36	Joel O. Ignacio, CEO I-PSD
	Seminar on Microsoft Excel - Intermediate Level	To focus on the use of advanced formulas and functions, the process of building data, use of tables to organize data and pivot table to analyze data and build info dashboards.	Oct 28-30	24	24	Dr. Rodolfo C. Raga Faculty Member, Jose Rizal University
46	Supervisory Development Course (SDC) - Track 1	To strengthen the supervisory and leadership skills of PDIC's senior staff and junior officers; assist them in earning the hours of supervisory and leadership training prescribed by the Civil Service Commission (CSC) for appointments to supervisory and managerial positions; and ensure a deeper succession bench for the Corporation.	Nov 12-15	32	21	Civil Service Commission - NCR
47	Completed Staff Work Course	To gain a deeper understanding of their role vis-à-vis that of their superiors and what staff support is required to help the latter achieve their goals; and a working knowledge of Completed Staff Work sufficient for the participants to prepare a staff study on a PDIC issue.	Nov 21-22 & Dec 3	24	20	People Ignite Organizational Development & Training Inc.
	Supervisory Development Course - Tracks 2-3	To equip senior staff and middle level officers with skills and tools on gaining a better understanding of one's self and career, handling responsibilities and learning the essential communication process, towards becoming better leaders.	Nov 26-29	32	17	Civil Service Commission - NCR
	Halal or Haram? Demystifying Islamic Banking and Finance	To cover the significance of Islamic Banking and Finance; Republic Act No. 11439 (Regulation and Organization of Islamic Banks); Growth of Islamic Banking and Finance; Shariah Principles • Shariah Law; Islamic Banking and Finance Principles: Islamic Banking and Finance	Dec 10		29	Atty. Nancy L. Sevilla-Samson; and Atty. Christian D. Viliran - OVP-LSG
49	Seminar on Workshop on Building Innovative Thinking in Marketing Promotions and Initiatives	To gain innovative marketing concept such as market research on customer needs, behaviors and trends, develop a prototype or changes within product designing, launching a new product in a unique place, pricing the product in a unique way, promoting products in an unconventional way.	Dec 17-19	24	19	DBPSC - Managing & Consulting Inc.
TOTAL					3,417	

**2019 OFF-HOUSE (LOCAL & FOREIGN) TRAINING PROGRAMS
January - December 2019**

	Program	Objectives / Program Description	Date of Conduct	No. of Hours	No. of Participants	Training Provider
OFF HOUSE - LOCAL						

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
1	2019 BSP-IMF Regional Dialogue on Financial Stability for ASEAN Central Banks	The dialogue brings together senior level central bank officials to discuss cutting-edge practices and practical approaches in establishing effective financial stability (FS) function aligned with monetary policy and macroprudential policy objectives and financial deepening.	Jan 21-22	12	6	BSP & IMF
2	Seminar-Workshop to Technical Assistance on Conglomerate Supervision and Resolution	This seminar workshop orients participants on how the technical assistance will further improve the current practice on conglomerate supervision and resolution.	Jan 22	4	3	BSP & IMF
3	Seminar on Achieving Sales Excellence: Helping You Boost Your Sales and Increase Revenue for 2019	Achieving sales excellence helping you boost your sales and increases Revenue for 2019	Jan 30	8	1	Ariva Academy Philippines, Inc.
4	Session on Real Innovation Demands Information Technology (IT) Transformation	This session provides innovative IT infrastructure solutions to meet the demands of continuously transforming IT operations.	Feb 7	4	1	Altair I Solutions, Inc. & DellEMC
5	Seminar on People Handling Skills	To discover and apply the mindset that will make or break people handlers; revisit and apply crucial roles, responsibilities and task that will decide the success of handling people; enhance leadership through coaching and counselling	Feb 7-8	16	1	Guthrie-Jensen Consultants, Inc.
6	Seminar on Effective Business Writing	<ol style="list-style-type: none"> 1. Reduce writing time by at least 30% 2. Start each correspondence the right way all the time 3. Spot and correct common errors in grammar and usage 4. Lessen information overload in correspondence 5. Write to 	Feb 7-8	16	1	Guthrie-Jensen Consultants, Inc.
7	Seminar on Unleashing the Strategic Leader: The Move from Operational Manager to Strategic and Innovative Leader	<ol style="list-style-type: none"> 1. Develop a more strategic approach to leadership to enhance work unit and business performance 2. Acquire big picture, CEO mindset needed to handle operations more strategically 3. Implement more effective initiatives through a more strategic analysis of business environment. 4. Strengthen the link between the work unit's vision and actual performance. 	Feb 7-8	16	2	Guthrie-Jensen Consultants, Inc.
8	Seminar on the Preparation of Financial Statements in TRAIN (Tax Reform for Acceleration and Inclusion) Law with Updates on Expanded Withholding Tax	To be knowledgeable of the new tax reform, its effect and to understand how TRAIN Law will affect individuals in different income classification.	Feb 8	4	5	BIR - RDO No. 48 - West Makati
9	Annual Evaluation and Planning Conference of the National Union of Bank Employees (NUBE) - Insurance and Finance Organization (IFO)	The program aims to be the venue from the banking and insurance industry to experience how is the trade union doing with regards to organization, management, technological innovation, and economy.	Feb 8-9	12	2	NUBE - IFO
10	Professionalization Program for Procurement Practitioners: Basic Level Training	To strengthen the capacity of public procurement practitioners for effective implementation and enforcement of Republic Act 9184, otherwise known as the: Governance procurement Reform Act", Its Revised Implementing Rules and Regulations and Allied laws, rules and regulations. To institutionalize the professionalization of public procurement through a sustainable Professionalization Program for Public Procurement Practitioners	Feb 9, 16, 23, Mar 1-2 & 8-9	52	1	DBM & PLM
11	Manager Effectiveness Program	To develop and sharpen management skills and to provide the right skills, mind-set and attitude and to be more equipped to become effective leaders and to be productive in work and attain greater results for the corporation.	Feb 13-14	14	1	CGBPF, Inc.

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12	Seminar on MS Excel Advanced: Optimize Its Functions to Ease and Simplify Data-Driven Tasks	This course aims to demonstrate the application of advanced MS Excel functions and tools on more data-driven tasks. Aside from reviewing the essential functions, this course will introduce less common functions which may be used to further ease and simplify spreadsheet tasks.	Feb 13-14	15	2	Inquirer Academy - LNQ Academy Education Services, Inc.
13	Seminar on Preparation of the Project Procurement Management Plan (PPMP) and the Annual Procurement Plan (APP): Concepts, Principles and Techniques	Procuring entities are mandated to prepare its annual procurement plan to support its proposed budget in order to reflect its priorities and objectives. Attendance to the program will enable participant to learn practices and techniques in the consolidation of the PPMP and preparation of the APP.	Feb 13-15	24	1	AGIA, Inc.
14	Seminar on Communication Assertiveness	To get the more out of dealings with colleagues and clients, professionals need more than just technical expertise or job skills. Effective and confident communication is needed to get the point across. Communicators need to overcome barriers that cause conflict and misunderstanding - without being passive or aggressive.	Feb 14-15	16	1	Guthrie-Jensen Consultants, Inc.
15	Seminar on Establishing Internal Controls in Banks	Prescribed international and domestic standards/ regulations on internal controls, intergration of strategy and performance and evaluation framework in establishing internal framework for banks.	Feb 16	7.5	6	BAIPHIL, Inc.
16	Certificate Course in Facilitating Adult Learning	This is a five day course aimed to developing the competencies of learning and development practitioners, facilitators, coordinators and other staffs involved in the implementation of learning and development programs as tools for competency-build up and change management with particular emphasis on adult learning methodologies and principles.	Feb 18-22	40	1	ADMU - CORD
17	20th Leading Without the Title: A Seminar for Administrators, Assistants and Secretaries	1. Compliment their excellent qualities by applying servant leadership principles and Skills in their profession. 2. Discover their influential role and value how it will directly benefit them, their bosses and their organization. 3. Understand the EGO Diagram (problems with pride and fear) and how it is affecting their work and relationships. 4. Learn the Skills of having foresight in their work and being proactive.	Feb 22	7	12	SLV-BLMC, Inc.
18	Certified Information Systems Auditor (CISA) Review Course	To equip the participants with additional knowledge on Auditing Information Systems, Governnace and Managemet of IT, Information System Acquisition, Development and Implementation and Information Systems operations.	Feb 23-Apr 13	48	1	ISACA, Inc.
19	Seminar on Mastering Management: Delivering Results	To appreciate the role of managers in the changing business environment; take the lead in meeting the challenge of change, sustain peak performance and handle performance problem; deliver optimum results through effective planning, monitoring and controlling.	Feb 26-28	24	1	Guthrie-Jensen Consultants, Inc.
20	PICPA MMR GAO Sectoral Summit - Spotlight on Government	Harmonization of CPA's Organization and the Accountancy Law and its impact on the CPAs in the Government Sector as well as latest trends and IFRS updates	Feb 27	8	1	PICPA - MMR & GAO

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21	Workshop on Strategic Decision Making	In this program, participants will learn to decide, recommend decisions, how to analyze and manage risks such as prevention and contingencies should these happen, In analyzing problems, they learn how to pinpoint through causes and make decisions either to correct or adopt.	Feb 27-28	16	1	HURIS, Inc.
22	Seminar on Accounting for Non - Accountants I	This course is designed for individuals without accounting background but who need to understand and appreciate how business transactions are recorded, summarized and interpreted for commercial decision-making purposes.	Feb 27-Mar 1	24	2	ADMU-CCE
23	The Manila Times 9th Business Forum - Philippine Economic Outlook for 2019: Riding the Tailwinds: Pursuing Growth and Value Amid Rising Global Risks	Analysis of the Philippine Economy, viability as an investment and growth hub.	Mar 6	6.5	2	The Manila Times Publishing Corporation
24	Seminar on Performance and Results Management	The participants will be able to articulate a systematic Performance Management Process and its key elements. It will also help identify core goals and metrics. Participants will learn how to plan, manage and monitor people performance and provide timely feedback to individuals and group to improve performance.	Mar 7-8	16	2	HURIS, Inc.
25	Seminar on Technical Report Writing	This seminar is intended to those managers, supervisors and staff whose responsibility is to document valuable information for use by the organization and its customers, The program aims to develop the participants' skills in the transformation of technical information into reader-friendly documents.	Mar 12-13	16	2	Guthrie-Jensen Consultants, Inc.
26	Data Protection Officer - Training and Certification Program Part I	Program designed to enhance the capabilities of data protection officers and to certify qualifications and competencies with a highly specialized team of exam designers and specialists.	May 12-14 & 21-22	40	1	TUV Rheinland Philippines, Inc.
27	30th BAIPHIL Convention: Fostering Stewardship Amidst Financial Innovations	The program will focus economics challenges in regulating innovations, new technologies that continue to push boundaries and drive consumer expectations, Innovations in tourism and the role of banks, Financial Innovation around the world	Mar 14-16	16	5	BAIPHIL, Inc.
28	Learning Pulse: Course on Training Needs Analysis	The three-day program will enable participants to identify and present the training needs of organizations, group or individuals using the appropriate data gathering methods applicable for each problem or opportunity-based approach to needs assessment.	Mar 18-20	24	1	PTSD, Inc.
29	Mini Conference on the Next GEN:R.I.C.H.: Responsive. Inclusive. Collaborative. For Humanity	The mini-conference will bring experts to share best practices, present case studies in branding, public relations, marketing and communication.	Mar 21	8	2	PCAAE
30	Seminar on Effective Business Writing	Effective Business Writing is a course designed for working professionals, career executives, entrepreneurs, to learn the art and science of effective written business communication.	Mar 21-22	16	1	PTTC
31	Seminar on Bangko Sentral ng Pilipinas (BSP) Circular No. 101: Guidelines on the Adoption of the Philippine Financial Reporting Standards (PFRS) 9 - Financial Instruments	The program will focus on the guidelines on the adoption of PFRS 9. The topics that will be discussed are: Background on IFRS 9, Classification/Measurement and Impairment	Mar 28	7.5	8	BAIPHIL, Inc.
32	Course on Strategic Systems Thinking: Creating Competitive Advantage	The world of business is changing rapidly and discontinuously. To cope with today's challenges, and help their companies achieve competitive advantage, managers have to be outward-looking and be able to think strategically.	Mar 28-29	16	1	ADMU - CCE

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
33	Seminar on the Dynamic Admin Professional: Essential Skills for Support Professionals	Identify and exceed expectations of executives from an administrative professionals. Enumerate and evaluate their core competencies as an administrative professional. Develop the Service mindset and attitude for an administrative professional. Identify and develop the emotional intelligence necessary to handle internal and external clients.	Apr 2-3	16	1	Guthrie-Jensen Consultants, Inc.
34	Seminar on People Handling Skills	To enhance leadership skills and effective team process. To learn the type of relationship that is effective in building positive working relationship throughout the organization.	Apr 2-3	16	1	Guthrie-Jensen Consultants, Inc.
35	128th Mandatory Continuing Legal Education (MCLE)	Compliance with the obligation of lawyers to undergo a program of continuing legal education program sanctioned by Canon 5 of the Code of Professional Responsibility.	Apr 3-6	36	2	ChanRobles LawNet, Inc.
36	Seminar on Managing Millenials: Maximizing Productivity and Engagement	The program aims to guide the participants: 1. Lead more effectively by understanding the different generations of people at the workplace 2. Undertand the millenials generation in term of their attitudes, behaviors and working styles. 3. Cultivate behaviors that will help engage and integrate the different generations in the workplace	Apr4-5	16	2	Guthrie-Jensen Consultants, Inc.
37	Islamic Banking and Finance Workshop	Gain knowledge on what encompasses diversity and draw out existing challenging on diversity in the workplace appreciate what diversity can do the business environment and illustrate the benefits of having a diverse wokplace. Identify best practices on diversity, lead participants on embracing diversity and equip participants on the characteristics of millenials an how to manage them.	Apr 4-5	16	5	BSP / ADB
38	ISO 31000:2018 Risk Management Certification	The training enables participants to gain comprehensive knowledge of the fundamentals principles, framework and process of Risk Management based on ISO 3100. During the Training Course participants will also gain a thorough understanding of the best practices of Risk Management and be able to effectively apply them in their organization in order to successfully implement a Risk management process.	Apr 10-12	24	1	CTCC
39	Seminar on Communication Assertiveness	To enhance job skills and use of communication and motivation tools that make leadership work effectively. The program also aim to develop assertiveness by maximizing communication tools.	Apr 11-12	16	2	Guthrie-Jensen Consultants, Inc.
40	Training Course for Managing Heads of Pollution Control Officers	The seminar shall orient the managing heads of Pollution Control Officers on the different environmental laws, policies, rules and duties and responsibilities of PCOs. This training is required by DENR DAO 2014-02 "Revised Guideline for Accreditation of Pollution Control Officers"	Apr 23	8	1	ETSS, Inc. & DENR - EMB
41	Seminar on Leadership Communication: Tools for Leadership Performance	Tools for leadership performance aims to enhance one's leadership skills by learning how to use powerful communication tools to increase leadership effectiveness, identifying leadership communication style and use it effectively and learning how to customize communication style, given the context, profile of people and communication objective.	Apr 23-24	16	1	Guthrie-Jensen Consultants, Inc.

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
42	Seminar on Technical Report Writing: Taking Your Written Outputs to the Next Level	This workshop will designed for all professionals whose work is involves the preparation of high technical and specialized documents such as porposals, reports, instruction manuals and news letters.	Apr 23-24	16	1	ADMU - CCE
43	Basic Training Course for Pollution Control Officers	The 40 hour training seminar shall orient the pollution control officer on environmental management covering the basis environmental laws, rules and regulations and their duties and responsibilities.	Apr 23-27	40	1	ETSS, Inc. & DENR - EMB
44	Seminar on Requirement Engineering	Requirements engineering is a 3-day course that is designed for proffessionals of master the foundation and development of a seccessful project by administering the requirements systematically. Participants will also be familiarize with the methods of each activities and with criteria for selecting the best approach for any given project as well as current practices will be validated.	Apr 24-26	24	1	ECCI
45	Seminar on Mastering Management: Delivering Results	Know the difference between managing and supervising, learn operational and strategic planning and get tips on problem solving.	Apr 24-26	24	1	Guthrie-Jensen Consultants, Inc.
46	Forum on Philippine Quality Award (PQA)	The forum aims to provide benchmarks for tother local organizations that wish to learn how to managefor high quality through the sharing of information on how PQA recipients were able to change their cultures and achieve eminence	Apr 25	4.5	1	DTI - CB
47	It's a Wrap! Designing Brand Communication that Works	Provide an overview of three key communication pillars of brand building: advertising development, brand identity design and social media content development;	Apr 25-26	16	1	ADMU - CCE
48	KAMAGGFI 2nd National Convention and Leadership Training: Importance of PSUs (Public Sector Unions) in the Governance of Government Owned Enterprises	Discussion to the proposed amendment to retirement program of government employees, leadership training, compensation classification and labor unionism.	Apr 25-27	20	5	KAMAGGFI
49	Data Privacy Act 2012 Foundation Training	To provide participants with good overview and understanding of key concepts, obligations/requirements and rights granted by the Data Privacy Protection Act of 2012 (RA10193). To have an updated information and knowledge on the use and access on personal data with regards to the current legal compliance position.	Apr 26	8	7	SAS Management, Inc.
50	Seminar on People Handling Skills	To enhance leadership skills and effective team process. To learn the type of relationship that is effective in building positive working relationship throughout the organization.	May 2-3	16	2	Guthrie-Jensen Consultants, Inc.
51	Certified Forensic Accountant Program	The Certified Forensic Accountant aims to equip financial and business professionals with the investigative skills they need to understand, pre-empt fraud. It will also help future corporate, public and not for public sector managers, in house counsel, venture capitalist, business consultant and board members assess, detect and remedy financial fraud and misconduct affecting their organization.	May 4 & 11	16	2	ICFA & AEMP, Inc.

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
52	Training on Modeling, Documenting and Managing Requirements	The course provides practical skills necessary to documents, model, analyze and manage user-driven requirements. Participants will have better understanding on how to present "what the system shall do" and how to communicate better with business experts, systems analysts, designer and developers. In dept practice of use cases will be discussed. Participants will learn how to identify and translate business goals and needs into system features and use them to derive both functional and non-functional requirements.	May 6-7	16	3	Digileaf, Inc.
53	Seminar on Records and Information Management	This seminar will discuss the effective ways in managing and maintaining the records and information	May 6-7	16	1	PTTC
54	Workshop on the Seven Habits of Highly Effective Government Leaders	This training is tailor-fit for leaders in the government or public sector, as if focuses on the fundamentals of leading the modern and mobile knowledge workers nowadays. It will also enable managers to address basic issues/management challenges and improve on how to achieve sustainable results and with others.	May 7-9	24	1	CLCI
55	SAS Government Forum 2019	The program focuses on analytics and how it can enhance public sector service delivery. Public sector executives and managers will learn how government data, when shared more broadly and analyzed, can be a powerful tool to support better	May 9	8	2	SAS Institute, Inc.
56	Professional Directors Program	The program trains and orients both incumbent and aspiring directors in the role of boards and members of boards in governance of their respective establishments. This will also provides directors with tools to createvalue for the corporation and helps them become catalyst for transformative change both in their organizations and the society they live in.	May 9, 16-17, 22-23	40	1	ICD, Inc.
57	Asian Confederation of Institutes of Internal Auditors (ACIIA) Chief Audit Executives (CAEs) Leadership Forum - Collaboration Innovation and Duplication: Making Great Things Happen	This event aims to provide Chief Audit Executives insights on creating new ways of doing things and equipping themselves to be collaborative partners to make great things happen,	May 16-17	12	1	IIAP, Inc.
58	Course on OD (Organization Development) for Line Leaders	To learn OD strategies in bringing maximum level of productivity amidst the changes in today's modern organization. Describe the nature and role of OD in management implementation and evaluation of change, identify appropriate nature and type of OD intervention for on-the-job situations, learn chronological stages in actual OD consulting, and evaluate the effectiveness of the change based on prescribed guidelines.	May 20-21	16	1	ADMU - CCE
59	PARIMA Manila Conference 2019	The conference seeks to challenges risk managers to embrace new perspective when looking at risk, managing risks and developing themselves. It hopes to inject freshness of thinking that enables members to build their risk capability, foster stronger relationships and drive measurable impact. The conference will be centered around 3 sub-themes: 1. Redefining the risk landscape; 2. redefining the risk management approach; and 3. Redefining the risk profession.	May 21-22	16	1	PARIMA

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
60	Seminar on Problem Solving and Decision Making: The Science Behind Solutions Generation	This seminar aims to enhance one's leadership skill by learning concrete skills to confidently face problems and make decisions, right thought processes to resolve current and foreseeable challenges, how to resolve complex and recurring problems by identifying their real causes.	May 21-22	16	1	Guthrie-Jensen Consultants, Inc.
61	Second National Data Privacy Conference: Protecting the Digital Filipino - Accountability, Compliance, and Ethics in a Data-driven Philippines	The conference will tackle the protection needed for the Filipinos in the digital world and would discuss the importance of accountability, compliance and ethics in a Data-Driven Philippines. This will benefit the PDIC as it endeavor to achieve full compliance in the DPA. AI	May 23-24	16	1	NPC
62	Seminar on Leading with EQ (Emotional Quotient)	At the end of the program the participants will be able to recognize the benefits of EQ in personal and leadership development. Understand the 4 domains of EQ and use them to handle leadership challenges. It also help to build a workforce culture that consistently deliver results through effective work relationships.	May 28-29	16	1	Guthrie-Jensen Consultants, Inc.
63	Demo Training on ID Printing	To be knowledgeable in the process of ID printing	June 11	6	5	Allcard, Inc.
64	Seminar on Effective Team Leader's Guide to Teamwork and Team Building	To train leaders and managers to develop positive and exceedingly-motivated teams, learn techniques to improve and cultivate confidence among the team members, instill values of having teamwork in the organization and learn various activities or exercises to develop high performing teams.	June 14	6	1	BusinessCoach, Inc.
65	Professionalization Program for Public Procurement Practitioners (Intermediate Level)	To strengthen the capacity of public procurement practitioners for effective implementation and enforcement of Republic Act 9184, otherwise known as the: Governance procurement Reform Act", Its Revised Implementing Rules and Regulations and Allied laws, rules and regulations. To institutionalize the professionalization of public procurement through a sustainable Professionalization Program for Public Procurement Practitioners	June 14-15, 21-22, 28-29, Jul 5-6	60	1	DBM & PLM
66	Seven Habits of Highly Effective Government Leaders Public Workshop	The workshops aims to equip participants with the 7 habits framework and the way it applies new mindset, skills and tools towards becoming a great leader who can consistently deliver results.	June 18-20	24	1	CLCI
67	ISO 19011:2018 Internal Quality Audit Training on ISO 9001:2015	The IQA training aims to equip the participants with knowledge on performing internal QMS audit based on ISO 19011:2018 through discussions and audit exercises.	June 19-20	16	2	TUV SUD PSB Philippines, Inc.
68	Learning Session on Understanding Mental Health in the Workplace	This learning session provides an overview of mental health, its impact on a company's bottom line and evidence based practices of promoting organizational mental health programs. Presentation is from both clinical and industrial perspectives with emphasis on applications compatible with the Filipino culture.	June 20	3	2	BMA, Inc.
69	Seminar on Treasury 101: What Do They Do in Treasury?	1. Funds Management 2. Liquidity Management 3. P/L Management	June 22	8	2	BAIPHIL, Inc.

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
70	Course on Warehouse and Central Operations Management	Learning the principles applied in warehousing with the goal of optimizing costs and increasing the utilization and efficiency of warehouse spaces. The course also covers inventory management in relation to overall warehouse management while incorporating practical work simplification approaches and space management schemes.	June 24-25	16	1	PTTC
71	National ICT Summit 2019: Accelerating Government Digital Transformation	The summit focus on theme "Accelerating Government Digital Transformation" that will highlight the urgent need for government to level up its digital transformation journey amidst the increasing of digitalization of the global economy.	June 25-26	16	1	CIOF & CIOFF
72	GAD Planning and Budgeting Workshop for 2020	This is an annual systemic approach to gender mainstreaming, carried out by all government instrumentalities, through the annual development and implementation of programs, activities and projects and addressing gender issues and concerns in their respective organizations, sectors and constituencies by utilizing at least 5% of their total budget allocation.	June 27-29	20	2	DOF
73	Seminar on Data Privacy Act of 2012	This seminar introduces participants to the Data Privacy Act of 2012, its scope and exceptions, extra-territorial application of right to privacy, constitutional bases of right to privacy, and right to information.	June 28	8	1	PTTC
74	Quality Management Systems (QMS) Requirement Training Course (ISO 9001:2015)	Provide Participants with knowledge on the following: 1. An understanding of the rationale and the foundation of the new standard; 2. Steps-by steps application guide and knowledge of the standards.	July 1	8	1	NCP, Inc.
75	Quality Management Systems (QMS) Implementing Training Course (ISO 9001:2015)	Provide Participants with knowledge on the following: 1. An understanding of the rationale and the foundation of the new standard; 2. Steps-by steps application guide and knowledge of the standards.	July 3-4	16	1	NCP, Inc.
76	Course on Developing Assertiveness for Leaders	Learn to express one's right, options, and feeling honestly, discretely, and appropriately without violating the rights and self-esteem of others; and build up confidence and self-esteem.	July 4-5	16	2	ADMU - CCE
77	ISO 9001:2015 Internal Auditor Training (Process Risk and Performance Based Approach)	Provide participants with knowledge on the following: 1. practical knowledge and skills necessary to plan, conduct and report an internal audit; 2. competency necessary to conduct an audit of an ISO 9001:2015 QMS.	July 10-11	16	1	NCP, Inc.
78	PICPA SMMC Day Seminar for Government Employees Withholding Value Added Tax (WVAT) and Expanded Withholding Tax (EWT) on Certain Government Payments	1. Realize the importance of the withholding taxes system; 2. To differentiate the various types of withholding taxes; 3. Be able to compute the withholding tax on compensation, expanded, final and GMP; 4. Determine the duties and obligations of a withholding agent; 5. Identify the different withholding tax returns required to be accomplished and filed by the withholding agent and certificates to be issued to income recipients.	July 16	3	3	PICPA - SMMC
79	Workshop on the Six Critical Practices for Leading A Team	To equip leaders with the essential skills and tools to get work done with and through other people. It provides practical and relevant guidance on how to effectively lead and manage teams.	July 17-18	16	1	CLCI

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
80	56th PMAP Annual Conference: Excellerate HR.PH	In this conference, PMAP pushes innovation that captures the twins challenges facing the organization and people management in the country today: driving and inspiring excellence in the practice of the HR management profession across all boundaries, and increasing the degree of acceleration of people programs to become up -to-speed with the pace of technology and the rate of changes and development happening in the world as a result of disruptions and the advent of the 4th industrial revolution.	July 17-19	24	2	PMAP, Inc.
81	2019 Freedom of Information (FOI) Receiving Officers' Hangout	Aims to strengthen implementation of the program through review of existing and develop new policies; deepen agreement with stakeholders; aintain and improve the electronic protal; expand capacity-building activities to stakehoders; and contextualize the program for identified pilot local government units.	July 18	7	1	PCOO
82	2019 Young Internal Auditors Summit	The training is designed to provide internal auditors with insight on the below and will engage subject matter experts asthey address present-day key changes and challenges in the internal audit world. Topics - GRC Auditing Emerging Risks and Challenging Governance Functions, Optimizing Data Analytics: Elevating IA in the Organization, AI on Fraud Prevention and Detection, Digital Transformation and Internal Stakeholders Expectations.	July 19	8	2	IIAP, Inc.
83	Seminar on Business Processes in Treasury and Risk Management	This course provides the mandatory foundation knowledge required in order to understand and run business processes for the SAP Treasury and Risk Management. This includes both the area of trading and the area of analysis. This course will also prepare the participant to understand the core and overview about the different Treasury process in Money Market, Foreign Exchange, derivative, Security and Commodity.	July 22-26	40	3	SAP Philippines, Inc.
84	2019 Public Sector HR (Human Resource) Symposium - Moving Towards AmbBisyon Natin 2040: People-Centered, Clean Efficient and Effective Governance	The Symposium will showcase global trends and best practices in achieving People-Centered, Clean, Efficient and Effective Governance to include topics on 21st century leaders and HR's Skills and competencies; intensifying Public Service values drive; promoting a culture of innovative abd productivity; and harnessing technology to be globally-competetive i todays technology-driven and knowledge-intensive world.	July 24-26	24	3	CSC
85	Data Privacy Act 2012 Foundation Training	To be able to understand the key provisions of Data Protection Law and how to apply it to their organization; Protect and enhance participant's reputation and credibility in terms of handling personal information; Improves career prospects and presents career growth.	July 29	8	1	SAS Management Inc.
86	Seminar on Problem Solving and Decision Making: The Science Behind Solutions Generation	The value of these competencies for managers; roadmap for effective problem solving and decision making (Four Fundamental Phase); Moving from problems to solutions; making sound decisions; mitigating risks.	July 30-31	16	4	Guthrie-Jensen Consultants, Inc.

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
87	The Lloyd's PRIMA Professional Development Programme	This dedicated programme for risk managers is delivered by the insurance and risk industry's most respected experts. The Programme meets our aim of strengthening and enhancing the culture of risk management by creating opportunities for education and dialogue within the community.	July 31	8	1	PARIMA
88	Seminar on Unleashing the Strategic Leader: The Move from Operational Manager to Strategic and Innovative Leader	Defining Strategic Leadership in today's for today's Business landscape. Learning lessons from successful CEOs and Business. The CEO Mindset. Identify challenges and opportunities in your business environment. Workshop: Identify and responding Strategically to Business Challenges. The Link between Strategic Leadership and your units performance. Challenge: transitioning from operational manager to strategic leader. Overcoming our barriers to strategic leadership.	Aug 1-2	16	2	Guthrie-Jensen Consultants, Inc.
89	Seven Habits of Highly Effective Government Leaders Workshop	It focuses on the fundamentals of leading the modern, mobile knowledge worker. It enables both new and experienced managers to acquire a set of tools to help them meet today's management.	Aug 6-8	24	1	CSC
90	Seminar on Building Powerful Teams	Develop teams ability to better define objectives and goals, solve problems, resolve conflicts and trust one another's contributions using leaderships and teamwork and best practices through a dynamic mix of available methodologies.	Aug 8-9	16	1	HURIS, Inc.
91	Seminar on Supervisory Effectiveness for Improved Quality and Productivity	To develop/enhance effectiveness of your supervisors in directing the actions of the people in their respective sections. The supervisor is key person who implements the plans and programs of your company. To be effective, the supervisor must be equipped not only with the technical skills but also with necessary management skills and qualities. Increasing the effectiveness of your supervisors will enhance your company's competitiveness through the improvement of your product/service quality and labor productivity.	Aug 14-16	24	1	PTTC
92	5th Forum for Heads of Internal Audit Service / Office in the Public Sector	The event will serve as a venue for heads of Internal Audit Service/Office to share their assessment on the status of their respective internal audit service and benchmark with the best practices with other agencies.	Aug 16	4	2	AGIA, Inc.
93	Beginner's Photography Workshop with Raymond Isaac	To acquaint participants with the basic techniques and current trends in photography.	Aug 19	4.5	2	PRSP
94	Seminar on Leading with EQ (Emotional Quotient)	Recognize the benefits of EQ in personal and leadership development; understand the four domains of EQ and them to handle leadership challenges; Develop emotional quotient competencies; identify EQ strengths and weakness; Use appropriate EQ competencies in exercising leadership style to achieve better results; use EQ to communicate more effectively and resolve conflicts more smoothly; help build a workforce culture that consistently delivers results through effective work relationships; Create a development plan of action that strengthens EQ Skills.	Aug 22-23	16	3	Guthrie-Jensen Consultants, Inc.

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
95	Seminar on Implementing Data Privacy in Your Organization	At the end of this course, the participant should be able to: 1) Describe the basic privacy principles, concepts and background; 2) Illustrate why privacy is important in enforcement activity, incident management and laws and regulations; 3) describe one's obligations when processing personal information under your control; and 4) Develop a privacy compliance program for your company to ensure compliance with laws and regulations.	Aug 29-30	16	1	Crossworks Training and Consulting Corporation
96	50th National Annual Convention and 69th Foundation Anniversary: OHNAP Paramount at 50 - Continuing to Champion the Occupational Health Nursing and Safety	Identify trends and best practices programs in different companies; To enhance professional growth expertise and competence of nurses in the field of occupational health nursing; Design nursing intervention for employees with work related and non work related illnesses and injuries; Outline factors to consider in developing different occupational health safety and environmental protection programs in the workplace.	Sep 3-4	16	1	OHNAP, Inc.
97	Seminar on Basic Accounting and Internal Control for Non-Accountants	To understand the basic principles of internal control system vis-a-vis basic accounting concept for non-accountants; To provide the participants the basic knowledge of accounting principles and assumptions; To provide the participants the knowledge on how to evaluate the Internal Control System of their respective agency.	Sep 4-6	24	2	AGIA, Inc.
98	Seminar on Driving Execution	This program will help you anticipate the challenges that arise and cope with the dynamics of change to achieve organizational change.	Sep 5-6	16	1	HURIS, Inc.
99	Seminar on Best Practices in Succession Planning for Business and Government Organizations, Multinationals, SMEs (Small-Medium Enterprises), Non-Profits, & Cooperatives	The 1-day seminar will provide insight on how world sets their succession Planning Process (SPP). The sessions will provide specific and detailed steps of setting up an SPP with examples that may be customized based on the need of an organization. Common pitfalls of those organizations that failed to put up an effective SPP and how to avoid or provide remedy for these pitfalls will be shared with the participants. The session will also serve as an opportunity to align with featured best practices, if an organization has an SPP already in place. Talent management, training, coaching and development planning will also be discussed.	Sep 6	7	2	CGBPF, Inc.
100	7th National GAD (Gender and Development) Budget Forum for National Government Agencies (NGAs), Attached Offices, Bureaus, State Universities and Colleges (SUCs) and Government-Owned and Controlled Corporations (GOCCs)	The GAD Budget Forum will discuss and level-off concern on the GAD Plan and Budget preparation, submission and endorsement. The Process of formulation of GAD Agenda and the use of harmonized GAD Guidelines (HGDD) attribution to the GAD budget will also be discussed and explained.	Sep 6	8	1	PCW
101	Certified Information Systems Auditor (CISA) Review Course	To equip participants with additional knowledge on the following areas: 1) Auditing information system; 2) Governance and managements of IT; 3) Information System Acquisition, development and implementation; 4) Information system operation, maintenance and service management; 5) Protection of information assets.	Sep 7-Oct 26 (Saturdays only)	64	1	ISACA - Manila Chapter, Inc.
102	Islamic Banking and Finance Workshop: Foundation Module (1st Run)	The workshop aim to enhance the participants awareness and deepen understanding of Islamic Finance.	Sep 9-11	24	5	ADB & BSP

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
103	Seminar on Information Security Management System (ISMS)	Information security management seminar on 1) ISMA Awareness; 2) ISMA Risk Management and 3) ISMA Internal Audit. The DOF aims: To provide key staff an awareness of the ISO 27001:2013 requirements on establishing, implementing and maintaining as information security management system (ISMS); to provide basic knowledge on risk , risk management, its concepts and processes; to learn the skills in conducting risk assessment so the solutions to potentials risks and problem are effectively prevented fro occurrence; and to improve [reventive action planning and implement risk manage process.	Sep 9-11 & 18-19	40	2	DOF & CMIO
104	Writers Edge Seminar Workshop on Annual & Sustainability Reporting	basic Principles of annual and sustainability reporting. Each session will be followed by an open forum. Guide participants on the preparation of their annual and sustainability reports.	Sep 10-11	14	1	WE, Inc.
105	Seminar on Internal Control System for Property and Supply Management (Appraisal and Disposal)	To assist government employees to become more responsive public servant with regards to property abd supply management.	Sep 11-13	24	2	AGIA, Inc.
106	Seminar on Coaching: Raising Performance to the Next Level	Coaching is training and developmentt of a learner. Coaching is very important as it helps to bridge the gap between education and work experience. It is a way to develop employees which can be vital in achieving goals. In this program participants will understand and apply the different styles of coaching. Boost employee performance and contribute in to the organizations quest for excellence.	Sep 12-13	16	1	HURIS, Inc.
107	Islamic Banking and Finance Workshop: Banking and Microfinance Module (1st Run)	Enhance the participants awareness and understanding of Islamic banking and its related products/services.	Sep 12-13	16	5	ADB & BSP
108	Islamic Banking and Finance Workshop: Foundation Module (2nd Run)	To provide a thorough introduction to the basic concepts of islamic banking and finance.	Sep 16-18	24	5	ADB & BSP
109	Seminar on Advanced People Handling Skills	Having basic leadership skills is a good first step to ensure greater productivity and better handling of people. Still, the different attitudes and needs of several employees can pose a challenge to ones leadership. It is then ideal for a manager or supervisor to customize his leadership style. Know how and when to push your people to perform better. Know when to step back and let your people shine. Know all the styles in between.	Sep 17-18	16	2	Guthrie-Jensen Consultants, Inc.
110	6th Philippine Tax and Accounting Congress	The program is an annual event with the goal of widening the horizon and sharpening the axe accountants and tax workers. It features top-notch speaker from various fields to share their experience and expertise to uncover the best practices and latest trends, together with the emerging new challenges and platforms in the field of accounting.	Sep 18-19	16	3	Powermax Consulting Group, Inc.
111	Seminar on the New Leadership Style for the 21st Century	New leadership style fo rthe 21st century provides foundational grounding on self-mastery, emotional intelligence and relating EQ skills to effective leadership and success.	Sep 18-20	24	1	HURIS, Inc.
112	Islamic Banking and Finance Workshop: Capital Markets Module (1st Run)	Enhance the participants awareness and understanding of Islamic capital market, suksuk and asset/ fund management.	Sep 19-20	16	4	ADB & BSP
113	Seminar on How to Spot Fake IDs (Identification) and Signature Verification, Forgery Detection and Prevention	Seminar on how to spot fake lds, business documents, signature cerification, and forgery detection.	Sep 21	7.5	3	BAIPHIL, Inc.

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
114	Public Procurement Specialist Certification Course Level 3	Produce certified procurement specialist and practitioners imbued with the required body of knowledge, skills set, right attitude and behavior for public procurement.	Sep 23-30	24	1	UP - NEC & GPPB - TSO
115	Amplify: 26th National Public Relations Congress	AMPLIFY is all about PR and communication practitioners using the power of the voice-or-pen to reassess what PR is, its role and impact, how current realities reshape communication strategies and what we can do to keep messages truthful and meaningful. It is about looking into how the practice of public relations in the country is evolving where it is at presents in terms of global practice and where it can or should go next.	Sep 24-25	16	2	PRSP
116	Seamless Philippines 2019: The Future of Payments, Banking, Financial Inclusion, Identity, Ecommerce and Retail	Seamless Philippines is a large-scale exhibition featuring the latest technologies and free-to-attend conference. It is about big ideas, market disruptors, top industry trends and technologies on which the future marketplace will operate. It explores the latest trends and innovations in payments, e-commerce marketing, retail, financial inclusion, banking and fintech, e-commerce and digital ID.	Sep 25-26	16	6	THL
117	Seminar on Gender Statistics	To improve the gathering data and ensure the proper mainstreaming of gender issues in all areas of official statistics. This is one tool that can be used in the conduct of evidence-based studies and researches in assessing gender gaps.	Sep 27	8	2	DOF & NTRC
118	Developmental Program on Treasury Operations: Module 1 - Basics of Financial Math; Module 2 - Basics of Fixed Income Securities; Module 3 - Bond Duration and Convexity; Other Fixed Income Securities (Tier 2, Long Term Negotiable Certificate of Deposit) and Preferred Shares	Basic of Financial Math; Basic of fixed Income Securities; Bond Duration; Other fixed income Securities (Tier 2, long Term Negotiable Certificate of Deposits) and preferred Shares.	Sep 27, 28 & Oct 5	24	4	BAIPHIL, Inc.
119	Seminar on ICT (Information and Communications Technology) Resource Acquisition - Project Terms of Reference	The seminar aims to provide participants with understanding of the various phases of acquisition of life cycle/ procurement process. Formulation of the terms of reference including generic specification and discussion on the guidelines as well as the component process of a project necessary to pursue e-Governance among others.	Sep 30-Oct 4	40	1	DICT
120	Workshop on Competency - based Recruitment and Selection	The workshop is an application phase of the competency framework as it is applied in the context of recruitment and selection in an organization to provide decision makers as effective tool that only the quality new employees are on-boarded to the organizations and have passed the required competencies of the job.	Oct 3-4	16	1	PMAP, Inc.
121	Course on Certified Business Analysis Professional (CBAP)	The program is designed specifically for professionals who wish to enhance their business analysis capabilities, as well as those who are seeking new opportunities in the field. The certified business analysis professional (CBAP) designation is for individuals with extensive business analysis experience.	Oct 7-9	24	3	ECCI Corp.
122	Digital Archiving and Data Management Workshop	The workshop will help the participant to learn automated data management, how to digitize documents and implement easy office digital archiving.	Oct 8	5	2	BTI

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
123	PSTD 44th National Convention - Transform! Engage, Develop and Transform the Philippine Learning Community	PSTD 44th National Convention - Transform has top-rated learning sessions and expositions from renowned industry speakers and luminaries in the field. It will also give the participants opportunity to network with like-minded peers in the country.	Oct 8-9	16	2	PSTD, Inc.
124	AGIA Annual National Convention cum Seminar: Internal Audit Resilience and Accountable Governance, Six Decades After	Distinguished speakers will not only provide new insight and learning to the participants but will also inspire them to face the challenges inherent to internal auditing, as it includes technical sessions with open-forum and knowledge-sharing on current trends in good governance and other topics relevant to work will highlight the four-day affair.	Oct 8-11	32	8	AGIA, Inc.
125	Islamic Banking and Finance Workshop: Shariah Governance Module (1st Run)	Enhance the participants awareness and understanding of Islamic finance and related Islamic insurance.	Oct 9-10	16	1	ADB & BSP
126	Forum on Inspired Conversations: Nothing Left Unsaid	A forum featuring the country's men and women business leaders who shared their personal experience and advice to help women fast track their own career and personal success. Breakout tracks include: A) changemakers fireside chat with plenary speakers; B) The future me; C) The new girl boss; D) Women powering tech E) Women in other places.	Oct 10	8	8	MAP & FCEOC
127	Seminar on Achieving a Positive Turn-around in Employee and Organizational Performance thru Positive Discipline	Learn and apply the basic concepts behind due process, conducting a hearing and/or dialogue in a context of practicing positive discipline.	Oct 10-11	16	2	HURIS, Inc.
128	Islamic Banking and Finance Workshop: Taxation Module (1st Run)	The workshop aims to enhance the participants awareness and deepens understanding of Islamic finance.	Oct 11	8	2	ADB & BSP
129	Islamic Banking and Finance Workshop: Foundation Module (3rd Run)	The module provides introduction to Islam and Shariah, Contemporary Islamic Finance and Islamic Law of Contracts.	Oct 14-16	24	4	ADB & BSP
130	Overview of the Outsourcing Framework	To know the essentials when outsourcing and phase of outsourcing: assess, prepare, evaluate, commit, transition and transform and, optimize.	Oct 15	8	3	BAIPHIL, Inc.
131	Information Security Officers Group's (ISOG) I Am Secure 2019 Event	The ISOG is an annual campaign held every national cybersecurity month. Its goal is to help business organizations and individuals to safeguard their enterprises from the ever-changing sophisticated cyber-attacks and growing risk landscapes. This event offers the latest advice, best practices and enterprise solutions.	Oct 16-17	16	1	ISOG
132	Seminar on the Preparation of the Project Procurement Management Plan (PPMP) and the Annual Procurement Plan (APP): Concepts, Principles and Techniques	Address questions pertaining procurement process/procedures, especially during planning stage where the PMP and APP are prepared. Enables the end-user unit in the effective and proper preparation of the PPMP, thereby facilitating the timely and appropriate preparation of the APP	Oct 16-18	24	1	AGIA, Inc.
133	Islamic Banking and Finance Workshop: Banking and Microfinance Module (2nd Run)	Enhance the participants awareness and understanding of Islamic banking and its related products/services.	Oct 17-18	16	4	ADB & BSP
134	Seminar on Fraud Risk Management	Overview of Fraud Risk Management, Assessment and Awareness.	Oct 19	8	2	BAIPHIL, Inc.
135	Islamic Banking and Finance Workshop: Takaful Module (1st Run)	Enhance the participants awareness and understanding of Islamic finance and related Islamic insurance.	Oct 21	8	2	ADB & BSP

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
136	Business Continuity Management Lead Implementer Course	BCM lead implementer is a 3-day certification designed by international consortium for organizational Resilience (ICOR). Attendees will learn how to develop and manage a BCM that is aligned to ISO 22301. Included in the course materials are case studies, multimedia, small group activities, games and takeaways such as sample policies, a BIA/Risk analysis tool, and templates.	Oct 21, 23 & 25	24	1	ECCI
137	Islamic Banking and Finance Workshop: Foundation Module (4th Run)	The workshop aims to enhance the participants' awareness and deepen understanding of Islamic finance.	Oct 22-24	24	4	ADB & BSP
138	HU (Human Resource) Conversations on PRIME HRM (Program to Institutionalize Meritocracy and Excellence in Human Resource Management) Systems	HR conversations aim to help HR Managers lead their organizations in vying for HR Maturity Level 2 under the Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HR). Under the PRIME-HR, the CSC assesses a government agency's systems, practices and the competencies of its human resource management office based on the four core HRM Systems: recruitment, selection and placement (RSP); performance management learning and development; and awards and recognition.	Oct 25	8	6	CSC
139	Seminar on Accounting for Non - Accountants	To learn the principle, basic tools and techniques of the accounting process.	Oct 25	8	1	PTTC
140	Islamic Banking and Finance Workshop: Taxation Module (2nd Run)	Enhance the participants' awareness and understanding of Islamic taxation and issues related to Islamic financial products.	Oct 25	8	2	ADB & BSP
141	Seminar on Advanced People Handling Skills	The program on advanced people handling skills will provide the participants on the following; 1) Best approach and the most appropriate leadership style to draw out the best in people; 2) Different development stages of different professionals; and 3) New insight to next levels of leadership.	Oct 29-30	16	3	Guthrie-Jensen Consultants, Inc.
142	Islamic Banking and Finance Workshop: Foundation Module (5th Run)	The module provides introduction to Islam and Shariah, Contemporary Islamic Finance and Islamic Law of Contracts.	Nov 4-6	24	2	ADB & BSP
143	Islamic Banking and Finance Workshop: Banking and Microfinance Module (3rd Run)	The module covered the Islamic banking and microfinance - assets and liabilities sides, profit calculation process, documentary credit, Islamic VSLA structure, writing the procedures for Shariah considerations, and marketing materials on Shariah, regulatory and legal considerations.	Nov 5-6	16	1	ADB & BSP
144	Seminar on Effective Business Writing	To get your message through, your correspondences need to be catchy enough to grab your audience's attention, yet clear and concise to avoid losing it later. Develop the habit of planning before writing. Know exactly what you want to say and put it down in an organized manner.	Nov 5-6	16	1	Guthrie-Jensen Consultants, Inc.

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
145	Seminar on People Handling Skills	Participants will be able to <ul style="list-style-type: none"> '- Learn the leadership skills needed to contribute effectively to your organization's objectives. '- Focus your people's efforts toward achieving results. '- Develop the best in your people — and unlock their productivity. '- Effectively transition to higher, leadership responsibilities. '- Build a better work relationship with your peers, team members, and superiors. '- Appreciate the accountability that goes with leadership positions. '- Exercise power, authority and increase credibility as a leader. '- Align your people's efforts through effective coaching and counseling. '- Learn to use discipline as a problem-solving tool. 	Nov 5-6	16	1	Guthrie-Jensen Consultants, Inc.
146	Mandatory Continuing Legal Education (MCLE) Lecture Series 67	This program is tailor-fitted to the needs of various government and private agencies to include topics on current jurisprudence and administrative policies for various government agencies, and local and international organizations and institutions.	Nov 5-6 & 12-13	36	1	ACLE, Inc.
147	Islamic Banking and Finance Workshop: Capital Markets Module (2nd Run)	The module covered Islamic capital markets, Sukuk and asset management.	Nov 7-8	16	3	ADB & BSP
148	Islamic Banking and Finance Workshop: Shariah Governance Module (2nd Run)	The module covered corporate governance, Shariah governance framework, AAOIFI Shariah and governance standards, IFSB guidelines, risk management of Shariah non-compliance risk, Shariah control function and their adequacy, and types of Shariah Audit.	Nov 7-8	16	1	ADB & BSP
149	Islamic Banking and Finance Workshop: Banking and Microfinance Module (4th Run)	The module covered the Islamic banking and microfinance - assets and liabilities sides, profit calculation process, documentary credit, Islamic VSLA structure, writing the procedures for Shariah considerations, and marketing materials on Shariah, regulatory and legal considerations.	Nov 11-12	16	2	ADB & BSP
150	Islamic Banking and Finance Workshop: Foundation Module (6th Run)	The module provides introduction to Islam and Shariah, Contemporary Islamic Finance and Islamic Law of Contracts.	Nov 11-13	24	1	ADB & BSP
151	Seminar on Problem Solving and Decision Making	This seminar will cover the nature of problem-solving and patterns of thinking, how to assess your options, make rational choices and address potential threats.	Nov 12-13	16	1	Guthrie-Jensen Consultants, Inc.
152	Islamic Banking and Finance Workshop: Capital Markets Module (3rd Run)	The module covered Islamic capital markets, Sukuk and asset management.	Nov 13-14	16	2	ADB & BSP
153	Data Protection Officer (DPO) Complex: Experiential Compliance Workshop for Government Data Protection Officers (DPOs)	The 2-day DPO COMPLEX is the result of focused group discussions with DPOs from various government offices who discussed with the NPC the challenges they face at work when instituting compliance-related measures and activities. Day-one (November 13) will be for DPOs in NGAs and LGUs while day-two (November 14) will be for GOCCs and SUCs. It features simulation modules to equip participants with first-hand privacy compliance experience on Data Mapping, Privacy Impact Assessment, Criteria for Lawful Processing, Security Measures, and Breach Management.	Nov 14	8	1	NPC

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
154	Islamic Banking and Finance Workshop: Takaful Module (2nd Run)	The module covered the definition and origin of Takaful, concept of risk sharing and risk management, Takaful structure and mechanics, features of Takaful contracts, Takaful working mechanisms, Shariah and insurance regulatory requirements.	Nov 15	8	3	ADB & BSP
155	Islamic Banking and Finance Workshop: Takaful Module (3rd Run)	The module covered the definition and origin of Takaful, concept of risk sharing and risk management, Takaful structure and mechanics, features of Takaful contracts, Takaful working mechanisms, Shariah and insurance regulatory requirements.	Nov 18	8	2	ADB & BSP
156	Islamic Banking and Finance Workshop: Foundation Module (7th Run)	The module provides introduction to Islam and Shariah, Contemporary Islamic Finance and Islamic Law of Contracts.	Nov 18-20	24	3	ADB & BSP
157	Islamic Banking and Finance Workshop: Capital Markets Module (4th Run)	The module covered Islamic capital markets, Sukuk and asset management.	Nov 19-20	16	1	ADB & BSP
158	2019 PLAI Annual National Congress: Inclusive. Innovative. Interconnected.	The Philippine Librarians Association, Inc. (PLAI), cognizant of its mission of promoting the interest and welfare of its members, and developing capacities for quality library and information service, believes that librarians and information professionals, along with libraries, archives, and museums, should be inclusive, innovative, and interconnected.	Nov 19-22	32	1	PLAI, NCCA & NLP
159	Egov Pay Philippines and QR PH - Unleashing the Powers of Digital Transformation	This program will feature the launch of the Government e-Payment Facility and QRPh - the National Quick Response (QR) Code standards Initiative for the Philippines, under the National Retail Payment System framework	Nov 20	3	3	BSP
160	CES Lifelong Learning for Leadership Congress	It serves as a platform for interaction between and among government executives in "hands-on" and interactive learning experiences while dissecting timely and important issues and concerns in governance and development. These leaders distill and share their innovations, insights, lessons, practical know-how, and relevant experiences in achieving strategic institutional and sectoral outcomes and in realizing their personal goals from a professional and personal perspective while confronting day-to-day executive challenges.	Nov 21	4	1	CESB
161	Islamic Banking and Finance Workshop: Shariah Governance Module (3rd Run)	The module covered corporate governance, Shariah governance framework, AAOIFI Shariah and governance standards, IFSB guidelines, risk management of Shariah non-compliance risk, Shariah control function and their adequacy, and types of Shariah Audit.	Nov 21-22	16	3	ADB & BSP
162	Seminar on Accounting for Non-Accountants with Financial Statement Analysis	This seminar will cover the definition, phases of accounting, purpose and importance of accounting, users of financial information; business transaction defined; accounts and classification of accounts; generally accepted accounting principles; the accounting equation; the theory of debit and credit; chart of accounts; the accounting cycle; basic and analysis of financial statements. analysis	Nov 21-22	16	5	BAIPHIL, Inc.
163	Islamic Banking and Finance Workshop: Takaful Module (4th Run)	The module covered the definition and origin of Takaful, concept of risk sharing and risk management, Takaful structure and mechanics, features of Takaful contracts, Takaful working mechanisms, Shariah and insurance regulatory requirements.	Nov 25	8	1	ADB & BSP

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
164	Seminar on Mastering Management: Delivering Results	The seminar aims to enable participants to: a) Appreciate more deeply the role of managers in the changing business environment; b) take the lead in meeting the challenge of change; c) Reinforce one's management mindset Differentiate managerial tasks, roles and accountabilities; d) Identify the different planning and organizing processes and attendant feedback mechanisms; e) Develop and use a balanced, adaptive and flexible management style; f) Identify motivational factors and understand their importance to the peak performance of people; g) Organize people to maximize their knowledge, skills and creativity h) Deliver optimum results through effective planning, monitoring, and controlling; i) Take charge by making timely decisions; j) Sustain peak performance and handle performance problems	Nov 25-27	24	1	Guthrie-Jensen Consultants, Inc.
165	Islamic Banking and Finance Workshop: Takaful Module (5th Run)	The module covered the definition and origin of Takaful, concept of risk sharing and risk management, Takaful structure and mechanics, features of Takaful contracts, Takaful working mechanisms, Shariah and insurance regulatory requirements.	Nov 27	8	1	ADB & BSP
166	2019 Luzon Convention of Human Resource Management Practitioners (LCHRMP): Adding Value to our HeRoes, Amidst Challenging Times	This year's Convention will cover topics on personal, organizational leadership and other sessions which aims to further enhance the leadership skills of HR practitioners towards a more responsive and accountable public service.	Nov 27-29	24	2	CSC RO No. IV
167	Seminar on Analytics for Business: Discovering Insights from Data	This program combines the basics of data analytics such as methods for analyzing and using statistical data; and the fundamentals of data and results presentation through the use of appropriate visual representation including frequency tables, charts, scatterplots, among others.	Nov 27-29	24	1	ADMU - CCE
168	Seminar on Leadership Communication: Tools for Leadership Performance	This program is developed to provide participants with communication tools to help them carry out management functions effectively and with confidence.	Nov 28-29	16	1	Guthrie-Jensen Consultants, Inc.
169	BSP International Conference: Institutions, Stability, Growth and Effective Central Banking	This conference covers update on the current status of the country's economy and the measures that are targetted to address issues and challenges on the implementation of the monetary policy and banking supervision.	Dec 4-5	16	1	BSP
170	Seminar on Hitting Targets Through Innovative Collection and Receivables Strategies	This is a hands-on and dynamic learning session integrates two important areas – the establishment of an effective credit administration and the implementation of a highly results-driven collection management strategies and initiatives.	Dec 5	8	1	AAPI
171	Seminar on Advanced People Handling Skills	This program will enable participants to customize their leadership style depending on the situation and level of their people; recognize the skill and attitudinal level of their people; bring out the best skills and attitudes among employees; bring disillusioned employees out of their slump; handle performance problems with confidence and professionalism; manage their relationship with their people to obtain understanding, commitment, and peak performance; and, delegate for faster results.	Dec 10-11	16	1	Guthrie-Jensen Consultants, Inc.

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
172	Seminar on Fundamentals of Information Technology Auditing	<p>This course will provide attendees with an introduction to IT auditing, emphasizing the concepts through exercises and case studies. Internal audit professionals will develop knowledge of basic IT audit concepts that can be used to facilitate integrated audit efforts within their organization.</p> <p>The course will also provide attendees the opportunity to perform an audit of IT applications supporting key business processes, coordinate the assessment of IT risk with the evaluation of IT general controls, and perform a risk assessment and evaluation of controls over end user computer applications.</p>	Dec 13-14	16	1	IIAP, Inc.
173	Forum on 5S Good Housekeeping for National Line Agencies	A brief orientation on the importance and principles of the 5S Good Housekeeping to the participating interested national line agencies including their roles and responsibilities in implementing the 5S Program.	Dec 17	6	2	DAP

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	Programs	Objectives	Date of Conduct	No. of Training Hours	No. of Attendees	Training Provider / Resource Person
174	New! GTAG Series: Auditing of Application Controls	This seminar will provide insight and learning on how to develop and execute audits of application controls on a periodic basis to determine if they are designed appropriately and operating effectively.	Dec 17-18	16	1	IIAP, Inc.
TOTAL					362	
OFF HOUSE - FOREIGN						
1	FDIC 101: An Introduction to Deposit Insurance, Bank Supervision, and Resolutions	A four-day virtual program designed to provide participants with an overview of the governing policies and procedures used by the FDIC to support its mandates.	Mar 25-29	40	1	FDIC
2	APEC FRTI Regional Seminar on Technology Operations and Risk Management (STORM)	This four-day regional seminar on technology operations and risk management will introduce foundational concepts of IT risk, risk management, and integrated supervision. Other topics include cloud computing, cybersecurity, mobile banking, FinTech, and payment systems and operations. This seminar also intends to give guidance on how links between IT and business risks can be made and incorporated into an integrated supervisory approach.	May 14-17	32	15	ADB / BSP / PDIC
3	FDIC 101: An Introduction to Deposit Insurance, Bank Supervision, and Resolutions	A four-day virtual program designed to provide participants with an overview of the governing policies and procedures used by the FDIC to support its mandates.	Nov 4-8	40	1	FDIC
4	2019 One Asia with KDIC Intensive Course: Resolution of Financial Institutions and Risk Monitoring	This intensive course covers KDIC's practice on resolution processes and cases, deposit insurance payout, asset recovery, bankruptcy estate management, stock disposal, investigation, fund management, target fund system, fund investment, on and off-site monitoring, and risk-based premium system	Nov 4-8	40	1	KDIC
5	Training Program on Digital Economy and Fin Tech	This is a program that Japan and Singapore jointly conduct for developing countries with the aim of sharing knowledge and practices on Digital Economy and Financial Technology.	Nov 11-15	40	1	Japan-Singapore Partnership Programme for the 21st Century (JSP21)
TOTAL					19	